



Award in General Insurance (non-UK)

Duration 3 Days

Audience:

The course is designed for Insurance practitioners at the start of their career or seeking to build on existing knowledge through formal study and those needing to satisfy the minimum operating standards set by the regulators in Bahrain and/or Qatar.

Prerequisite: Take the placement test.

- ↳ Explain and apply the requirements for measures used in staff selection and recruitment to evaluate applicants fairly and in an unbiased fashion.
- ↳ Illustrate the role of competencies and performance management in recruitment and selection.
- ↳ Evaluate the role that human resources planning, organizational and job analysis have in selection.
- ↳ Develop and participate in an interview process.

Offer:

The offer includes the design, development and delivery of the course in addition to placement and test fees.

Instructor:

The instructors for the course are qualified professionals with high experience in this area of training. A professional working in the Insurance industry and an English teacher will jointly conduct this course.

Scope:

- Understand the nature and main features of risk and insurance
- Know the structure and main features of the insurance market
- Understand the main legal principles governing insurance contracts
- Understand the main regulatory and legal principles applicable to the transaction of insurance business
- Know key aspects of ethics, corporate governance and internal controls

Learning and Teaching Approach:

- Our trainers are professionally qualified, have experience in the relevant marketplace and have undergone teacher training qualifications or courses. Our approach is to have interactive learning sessions, where all participants have the opportunity to voice their opinions, and question the trainer. This is facilitated through a variety of learning activities: pair work, group work, presentations, case studies and discussion groups. Case studies are used to illustrate or reinforce learning objectives.

Topics/Content Outline for the Course:

1. **Basic principles of insurance;**
2. **Main legal principles related to insurance contracts;**
3. **Main regulatory principles related to insurance business;**
4. **Key elements to protect consumers;**
5. **Key aspects of ethics, corporate governance and internal controls.**